

JOB VACANCY ANNOUNCEMENT

**CHEBOYGAN COUNTY STRAITS REGIONAL RIDE TRANSPORTATION MANAGER
CHEBOYGAN COUNTY, MICHIGAN**

Straits Regional Ride provides public transportation within Cheboygan, Emmet and Presque Isle Counties MI.

SALARY: UP TO \$57,800 per year plus health insurance, pension, other benefits. Administrative salary position (Exempt) minimum 40 hours per week.

CLOSING DATE: OPEN UNTIL FILLED (First review of Resumes on August 21, 2019)

DUTIES: Position directs, plans, organizes and coordinate all activities of the department, including but not limited to: preparing balanced annual budget; applying for annual state and federal funding, administers capital grants; represents the County in various local and state intergovernmental activities and meetings; public speaking; ensures department maintains legal and regulatory compliance.

PREFERRED QUALIFICATIONS:

Bachelor's Degree in Public Administration, Business or related area and three years of work experience in public transportation; or a level of education that, together with experience and training, enables the applicant to demonstrate the required knowledge and experience.

Experience with and knowledge of bus driving, public transit, non-emergency medical transportation, fleet maintenance and ADA equipment.

Proven leadership and ability to problem solve, prioritize and handle multiple tasks

Proven ability to work with diverse client base in a professional and friendly manner

Pass a physical/drug screen/background check

Valid Michigan Driver's license with a P endorsement

The qualifications listed above are intended to represent the preferred skills and experience levels associated with performing the duties and responsibilities of this position. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job related selection or promotional criteria.

HOW TO APPLY: APPLICATION AVAILABLE: www.cheboygancounty.net

Submit or E-Mail a professional resume and application to:

Cheboygan County Administrator
870 S. Main Street
P.O. Box 70
Cheboygan, MI 49721
employment@cheboygancounty.net
(231)-627-8855

Cheboygan County is an Equal Opportunity Employer/Service Provider. Resume subject to FOIA